

MINUTES OF MEETING
MARSHFIELD HOUSING AUTHORITY
March 11, 2013

Meeting called to order at 5:30 p.m. Members present: Jean McDonald, Otis Carney, Kevin Cantwell, Linda Surette, and John Daley. Also present: Jennifer Russell, Executive Director, Eric Meech, Maintenance Supervisor. Members absent: None

1. Residents concerns – No residents present.

2. Staff Reports

-Accountant – Kevin Cantwell made a motion to accept financial reports for period ending January 31, 2013. Motion seconded by Jean McDonald. All members in favor.

-Bills – Motion to accept bill payments numbered 8557 – 8616 in the amount of \$75,754.84 with three electronic transfers by Jean McDonald seconded by John Daley, Pass unanimously.

3. Kevin Cantwell made a motion to accept the amended contract #2 in the amount of \$131,125.00 that includes additional funds for WP5001 in the amount of \$34,714.00, a \$10,000.00 health and safety award and fiscal year 15 forward funding award in the amount of \$92,411.00. Motion seconded by Linda Surette. All members in favor.

4. Otis Carney made a motion to accept meeting minutes of February 4th, motion seconded by John Daley. Kevin Cantwell abstained. All other members in favor.

5. Motion to adjourn meeting at 6:35pm made by Kevin Cantwell, Jean McDonald seconded. All in favor.

Next meeting is April 1, 2013 at 5:30pm.

Respectfully submitted,

Jennifer Russell
Executive Director